



Dayanand Education Society's

# Dayanand College of Arts, Latur, Maharashtra India



## Internal Quality Assurance Cell 2020-2021

**IQAC**

# Minutes of Meeting

(Meeting Date:-12.10.2020)

**By**

**Principal**

Dayanand College of Arts, Latur,  
Maharashtra, India.

Web: [www.daclatur.org](http://www.daclatur.org)

Phone no: 02382 222999, 08668335125

Fax No.02382 221152 Pin: 413512

Institution Track Id: MHCOGN11085



## IQAC Meeting

**Place: - Principal's Meeting Hall.**

**Date: 12. 10. 2020**

**Time: 05.00 pm**

### Meeting:

A meeting of IQAC is held on 12.10.2020 at 11.00 pm in the office of the Principal. I/C. Principal. Dr. S. P. Gaikwad has presided over the meeting. The following members have attended the meeting.

I/C. Prin. Dr. S. P. Gaikwad	<b>Chairman</b>
Shri. Laxmiraman Lahoti	<b>Management Representatives</b>
Shri. Arvindrao Sonwane	<b>Management Representatives</b>
Shri. Lalitbhai Shaha	<b>Management Representatives</b>
Shri. Ramesh Biyani	<b>Management Representatives</b>
Shri. Suresh Jain	<b>Management Representatives</b>
Dr. S. N. Jawalgekar	<b>Teacher Representatives</b>
Dr. P. P. Agrawal	<b>Teacher Representatives</b>
Dr. S. P. Sangole	<b>Teacher Representatives</b>
Dr. P. M. Mannikar	<b>Teacher Representatives</b>
Prof. N. N. Doke	<b>Teacher Representatives</b>
Dr. M H Khandagale	<b>Teacher Representatives</b>
Adv. Dr. Madhukar Giri	<b>Alumni Representative</b>
Shri. N. D. Bhalerao	<b>Senior Administrators</b>
Shri. R. J. Deshmukh	<b>Senior Administrators</b>
Dr. S. V. Salunke	<b>IQAC Coordinator</b>

### Agenda of the meeting:

1. To read and finalize minutes of the previous meeting.
2. To review the online teaching and planning to purchase the material/ equipments required for online teaching.
3. Discussion and decision regarding promotion of teachers and administrative staff.
4. Any other subjects with the permission of honorable chairperson.

### Minutes of the meeting:

1. Minutes of the previous meeting are read and finalized.
2. Review of the online teaching and planning to purchase required material / equipments for online teaching. Discussion on online teaching and measures to strengthen the online teaching.
3. Dr. S. P. Sangole, Dr. P. M. Mannikar are approved for promotion under the CAS.



4. IQAC coordinator Dr. S.V. Salunke has proposed vote of thanks and with the permission of the chair the meeting is concluded.

**Note: Finally, it is decided that the above minutes be sent to CDC for final discussion and approval.**

### **Action Taken Report**

The minutes of IQAC are discussed and approved in CDC. The meeting data of CDC is as follows and it is executed in college during the academic year.

<b>Sr.No.</b>	<b>Subject</b>	<b>Resolution</b>	<b>Implementation</b>
1	Reading of the minutes of the previous meeting and approval by the Hon'ble Chairman.	Minutes of the College Development Committee meeting held on 22/02/2020 are read out before the honorable members.	The minutes are approved by the Hon'ble President.
2	To read the result of graduation and post-graduation classes of the summer examination 2020 and submit a report about admission 2020 - 21.	Principal Dr. S P Gaikwad has read out the result of the Degree and Post-Graduation Class in Summer Examination 2020. The information about the students who have stood first, second and third respectively in the university is given. The information about admission for the year 2020-21 is presented before the honorable members.	All the members have expressed their satisfaction with the results and meritorious students at the university and also the secretary has proposed a resolution congratulating the principal and all the professors, and it is passed unanimously.
3	Approving the actual income and expenditure for 2019-20 and submitting the budget for 2021-22 to the regulatory body for approval.	A detailed discussion is held on the actual income and expenditure for the year 2019-20. Expenditure more than the budget is approved. Also, some amendments are suggested for the budget for the year 2021-22. The honorable members has given suggestions to reduce the expenditure which is higher than the income, to spend according to the budget, the marginal expenditure should not exceed ten thousand rupees, to increase the expenditure head so that the expenditure can be distributed, and to emphasize on collecting student fees in time. And after amending the budget, it is decided to submit the budget to the regulatory	After the amended, the budget is submitted to the regulatory body for approval.



		body.	
4	Discussion about the daily activities of Chief Clerk Shri Deshmukh R J	A detailed discussion is held regarding the work of Chief Clerk Shri Deshmukh R J. The college administration is asked to prepare two months' work records of Mr. Deshmukh. If the work is unsatisfactory, the Honorable Chairman has suggested a memo should be given.	Proceedings are going on as per the instructions of the honorable president.
5	Discussion and decision regarding the appointment of members to the vacant post of the College Development Committee.	Professor Dr. Machindra Khandagale is elected as the teacher representative for the vacancies on the college development committee. Also, it is decided to select alumni and former students as members.	Proceedings are going on as per the resolution.
6	Felicitation of all the faculty and administrative staff of the college	The honorable President has congratulated all the professors and administrative staff of the college for carrying out the responsibilities assigned to them properly during covid-19. A resolution of congratulation is passed.	All the faculty and administrative staff are felicitated.
7	Review of the online teaching and planning to purchase required material / equipments for online teaching.	Discussion on online teaching and learning, measures are suggested to strengthen the online teaching.	All the members have expressed their satisfaction with the present online mode of teaching.
8	Proposal of Dr. S. P. Sangole, Dr. P. M. Mannikar for promotion under the CAS.	The proposal of Dr. S. P. Sangole, Dr. P. M. Mannikar is approved for promotion under the CAS.	It decided that the required steps for the promotion should be taken.

The meeting is ended with the permission of the Chairperson and vote of thanks by Principal Dr. S. P. Gaikwad.



**Director (IQAC)**  
Dayanand College of Arts,  
Latur. (M.S.)

**Principal**  
**Principal**  
Dayanand Arts College  
LATUR-413531





Dayanand Education Society's

# Dayanand College of Arts, Latur, Maharashtra India



## Internal Quality Assurance Cell 2020-2021

**IQAC**

# Minutes of Meeting

(Meeting Date:-13.01.2021)

**By**

**Principal**

Dayanand College of Arts, Latur,  
Maharashtra, India.

Web: [www.daclatur.org](http://www.daclatur.org)

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Institution Track Id: MHCOGN11085



## IQAC Meeting

**Place: Principal's Meeting Hall.**

**Date: - 13.01.2021**

**Time: - 05.00 pm**

### Meeting:

A meeting of IQAC is held on 13.01.2021 at 5.00 pm in the office of the Principal. I/C. Principal. Dr. S. P. Gaikwad has presided over the meeting. The following members have attended the meeting.

I/C. Prin.Dr.S.P.Gaikwad	<b>Chairman</b>
Shri. Laxmiraman Lahoti	<b>Management Representatives</b>
Shri. Arvindrao Sonwane	<b>Management Representatives</b>
Shri. Lalitbhai Shaha	<b>Management Representatives</b>
Shri.Ramesh Biyani	<b>Management Representatives</b>
Shri. Suresh Jain	<b>Management Representatives</b>
Dr.S.N.Jawalgekar	<b>Teacher Representatives</b>
Dr.P.P.Agrawal	<b>Teacher Representatives</b>
Dr.S.P.Sangole	<b>Teacher Representatives</b>
Dr.P.M.Mannikar	<b>Teacher Representatives</b>
Prof. N.N.Doke	<b>Teacher Representatives</b>
Dr. M H Khandagale	<b>Teacher Representatives</b>
Adv. Dr.Madhukar Giri	<b>Alumni Representative</b>
Shri.N.D.Bhalerao	<b>Senior Administrators</b>
Shri.R.J.Deshmukh	<b>Senior Administrators</b>
Dr. S.V.Salunke	<b>IQAC Coordinator</b>

### Agenda of the meeting:

1. To read and finalize minutes of the previous meeting.
2. Plan of action for the year 2020-21.
  - a. To arrange environmental awareness programs.
  - b. Programs to give scope to hidden qualities in students.
  - c. Mental counselling program.
  - d. Meditation workshop.



- e. Intellectual property rights workshop
  - f. Digital literacy workshop.
  - g. Skill based workshop.
  - h. Orientation program for teaching staff.
  - i. Orientation program for non-teaching staff.
  - j. Career development programs.
  - k. To organize online National / International conferences.
3. Discussion regarding additional batch of B.A. Fashion design.
  4. To review the programs implemented by college during the Lockdown period.
  5. Submitting a proposal for B.Voc. course and obtaining approval from the University and the Government.
  6. Discussion regarding AQAR (2017-18, 2018-19, 2019-20).
  7. Discussion on the status of Professors in the college.
  8. Planning of online teaching and approving the purchase of necessary materials for the same.
  9. Any other subjects with the permission of honorable chairperson.

### Minutes of the meeting:

1. Minutes of the previous meeting are read and finalized.
2. Plan of action for the academic year is discussed in detailed.
3. Additional batch of B. A. Fashion design is approved by the government.
4. Various activities implemented during the Lockdown period are reviewed.
5. New courses B.Voc. Fashion design and B.Voc. Animation are sanctioned by the government.
6. AQAR of 2017-18, 2018-19, 2019-20 are submitted. AQAR of 2020-21 is decided to submit.
7. Presently there are 08 professors in the college. 01 case is pending.
8. A new lease line of 50 Mbps is needed in the college.
9. IQAC coordinator Dr. S. V. Salunke has proposed vote of thanks and with the permission of the chair the meeting is concluded.

**Note: Finally, it is decided that the above minutes be sent to CDC for final discussion and approval.**

### Action Taken Report

The minutes of IQAC are discussed and approved in CDC. The meeting data of CDC is as follows and it is executed in college during the academic year.

Sr. No.	Subject	Resolution	Implementation
1	Reading of the minutes of the previous meeting and approval by the Hon'ble	Minutes of the College Development Committee meeting held on 22/02/2020 are read out before the honorable	The minutes are approved by the





	Chairman.	members.	Hon'ble President.
2	To read the result of graduation and post-graduation classes of the summer examination 2020 and submit a report about admission 2020 - 21.	Principal Dr. S P Gaikwad has read out the result of the Degree and Post-Graduation Class in Summer Examination 2020. The information about the students who have stood first, second and third respectively in the university is given. The information about admission for the year 2020-21 is presented before the honorable members.	All the members have expressed their satisfaction with the results and meritorious students at the university and also the secretary has proposed a resolution congratulating the principal and all the professors, and it is passed unanimously.
3	Approving the actual income and expenditure for 2019-20 and submitting the budget for 2021-22 to the regulatory body for approval.	A detailed discussion is held on the actual income and expenditure for the year 2019-20. Expenditure more than the budget is approved. Also, some amendments are suggested for the budget for the year 2021-22. The honorable members has given suggestions to reduce the expenditure which is higher than the income, to spend according to the budget, the marginal expenditure should not exceed ten thousand rupees, to increase the expenditure head so that the expenditure can be distributed, and to emphasize on collecting student fees in time. And after amending the budget, it is decided to submit the budget to the regulatory body.	Following the instructions given as decided, the budget is amended, and the budget is submitted to the regulatory body for approval.
4	Discussion about the daily activities of Chief Clerk Shri Deshmukh R J	A detailed discussion is held regarding the work of Chief Clerk Shri Deshmukh R J. The college administration was asked to prepare two months' work records of Mr. Deshmukh. If the work is unsatisfactory, the Honorable Chairman suggested a memo should be given.	Proceedings are going on as per the instructions of the honorable president.
5	Discussion and decision regarding the appointment of members to the vacant	Professor Dr. Machindra Khandagale is elected as the teacher representative from among the vacancies on the college	Proceedings are going on as per the



	post of the College Development Committee.	development committee. Also, it is decided to select alumni and former students as members.	resolution.
6	Discussion of other topics with the permission of the Hon'ble President: Felicitation of all the faculty and administrative staff of the college	The honorable President has congratulated all the professors and administrative staff of the college for carrying out the responsibilities assigned to them properly during covid-19. A resolution of congratulation is unanimously passed.	All the faculty and administrative staff are felicitated.

The meeting is ended with the permission of the Chairperson and vote of thanks by Principal Dr. S. P. Gaikwad.

Director (IQAC)  
Dayanand College of Arts,  
Latur. (M.S.)

Principal  
**Principal**  
Dayanand Arts College  
LATUR-413531





Dayanand Education Society's

# Dayanand College of Arts, Latur, Maharashtra India



## Internal Quality Assurance Cell 2020-2021

**IQAC**

# Minutes of Meeting

(Meeting Date:-10.03.2021)

**By**

**Principal**

Dayanand College of Arts, Latur,  
Maharashtra, India.

Web: [www.daclatur.org](http://www.daclatur.org)

Phone no: 02382 222999, 08668335125

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Institution Track Id: MHCOGN11085



## IQAC Meeting

**Place: - Principal's Meeting Hall.**

**Date: - 10.03.2021**

**Time: - 05.00 pm**

### Meeting:

A meeting of IQAC is held on 10.03.2021 at 4.00 pm in the hall no 07. Hon. I/C. Principal Dr. S. P. Gaikwad has presided over the meeting. The following members have attended the meeting.

I /C. Prin.Dr.S.P.Gaikwad	<b>Chairman</b>
Shri. Laxmiraman Lahoti	<b>Management Representatives</b>
Shri. Arvindrao Sonwane	<b>Management Representatives</b>
Shri. Lalitbhai Shaha	<b>Management Representatives</b>
Shri.Ramesh Biyani	<b>Management Representatives</b>
Shri. Suresh Jain	<b>Management Representatives</b>
Dr.S.N.Jawalgekar	<b>Teacher Representatives</b>
Dr.P.P.Agrawal	<b>Teacher Representatives</b>
Dr.S.P.Sangole	<b>Teacher Representatives</b>
Dr.P.M.Mannikar	<b>Teacher Representatives</b>
Prof. N.N.Doke	<b>Teacher Representatives</b>
Adv. Dr.Madhukar Giri	<b>Alumni Representative</b>
Shri.N.D.Bhalerao	<b>Senior Administrators</b>
Shri.R.J.Deshmukh	<b>Senior Administrators</b>
Dr. S.V.Salunke	<b>IQAC Coordinator</b>

### Agenda of the meeting:

1. To read and finalize minutes of the previous meeting.
2. Discussion and decision regarding forwarding the list of following Certificate/Value added/ Add on courses to be started in the academic year 2021-22 for CDC approval.

1. State Service Main Exam Pattern and Technique
- 2.3D Animation Production pipeline
- 3.3D Prop Modeling
4. Financial Literacy
5. Writing Skills

- 6.Fashion Styling
- 7.Digital Marketing
- 8.Fashion Accessories
- 9.Visual Merchandising
- 10.Approaches in Geography
- 11.Kahani Lekhan (Story Writing)



12. Ancient Scripts and Sanskrit
13. Vyakaran Ani Masudalekhan (Grammar and Drafting)
14. Des, Bihag, Bhup
15. Introduction to Indian Philosophy

16. Democracy and Human Rights in India
17. Role of ICT in Public Administration
18. Techniques in Social Research

3. Any other subjects with the permission of honorable chairperson.

### Minutes of the meeting:

1. Minutes of the previous meeting are read and finalized.
2. The list of Certificate/Value added/ Add on courses received from various departments is approved and it is decided to forward the presented list to CDC for approval.
3. Dr. S.V. Salunke has proposed vote of thanks and with the Permission of the chair the meeting is concluded.

**Note: Finally, it is decided that the above minutes be sent to CDC for final discussion and approval.**

## Action Taken Report

The minutes of IQAC are discussed and approved in CDC. The meeting data of CDC is as follows and it is executed in college during the academic year.

Sr.No.	Subject	Resolution	Implementation
1	Reading of the minutes of the previous meeting and approval by the Hon'ble Chairman.	Minutes of the College Development Committee meeting held on 13/01/2021 are read out before the meeting.	The minutes are approved by the Hon'ble President.
2	Discussion and decision on the application made by Mr. R J Deshmukh for taking voluntary retirement.	All agreed to approve the voluntary retirement of Mr. R J Deshmukh on his request for voluntary retirement.	Mr. R J Deshmukh is relieved from the service of the college with effect from July 1, 2021, as per his voluntary retirement request application.
3	A proposal of Certificate, Value added, Add on courses	The received courses are discussed in detailed and approved.	It must be implemented during the year successfully.

The meeting is ended with the permission of the Chairperson and vote of thanks by Principal Dr. S. P. Gaikwad.



**Director (IQAC)**  
Dayanand College of Arts,  
Latur. (M.S.)

**Principal**  
**Principal**  
Dayanand Arts College  
LATUR-413531





Dayanand Education Society's

# Dayanand College of Arts, Latur, Maharashtra India



## Internal Quality Assurance Cell 2020-2021

**IQAC**

# Minutes of Meeting

(Meeting Date:-25.06.2021)

**By**

**Principal**

Dayanand College of Arts, Latur,  
Maharashtra, India.

Web: [www.daclatur.org](http://www.daclatur.org)

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Institution Track Id: MHCOGN11085



## IQAC Meeting

**Place: - Principal's Meeting Hall.**

**Date: - 25.06.2021**

**Time: - 05.00 pm**

### Meeting:

A meeting of IQAC is held on 25.06.2021 at 5.00 pm in the Principal's Meeting Hall. Hon. Principal Dr. S.P. Gaikwad has presided over the meeting. The following members have attended the meeting.

Prin.Dr.S.P.Gaikwad	<b>Chairman</b>
Shri. Laxmiraman Lahoti	<b>Management Representatives</b>
Shri. Arvindrao Sonwane	<b>Management Representatives</b>
Shri. Lalitbhai Shaha	<b>Management Representatives</b>
Shri.Ramesh Biyani	<b>Management Representatives</b>
Shri. Suresh Jain	<b>Management Representatives</b>
Dr.S.N.Jawalgekar	<b>Teacher Representatives</b>
Dr.S.P.Sangole	<b>Teacher Representatives</b>
Dr.P.M.Mannikar	<b>Teacher Representatives</b>
Prof. N.N. Doke	<b>Teacher Representatives</b>
Dr. M H Khandagale	<b>Teacher Representatives</b>
Shri.N.D.Bhalerao	<b>Senior Administrators</b>
Shri.R.J.Deshmukh	<b>Senior Administrators</b>
Dr. S.V.Salunke	<b>IQAC Coordinator</b>





### **Agenda of the meeting:**

1. To read and finalize minutes of the previous meeting.
2. Discussion and decision regarding forwarding the list of following Certificate/Value added/ Add on courses to be started in the academic year 2021-22 for CDC approval.

- |  |  |
|--|--|
| 1. State Service Main Exam Pattern and Technique | 11. Kahani Lekhan (Story Writing)                    |
| 2. 3D Animation Production pipeline              | 12. Ancient Scripts and Sanskrit                     |
| 3. 3D Prop Modelling                             | 13. Vyakaran Ani Masudalekhan (Grammar and Drafting) |
| 4. Financial Literacy                            | 14. Des, Bihag, Bhup                                 |
| 5. Writing Skills                                | 15. Introduction to Indian Philosophy                |
| 6. Fashion Styling                               | 16. Democracy and Human Rights in India              |
| 7. Digital Marketing                             | 17. Role of Public Administration in Covid period    |
| 8. Fashion Accessories                           | 18. Techniques in Social Research                    |
| 9. Visual Merchandising                          |  |
| 10. Approaches in Geography                      |  |

3. Any other subjects with the permission of honorable chairperson.

### **Minutes of the Meeting:**

1. Minutes of the previous meeting are read and finalized.
2. The Certificate /Value added / Add on courses to be started in the academic year 2020-21 could not be started due to lockdown. Hence, it is decided to start the same courses in the academic year 2021-22 with some changes. Also, it is decided to take approval of CDC for those courses.
3. IQAC coordinator Dr. S.V. Salunke has proposed vote of thanks and with the permission of the chair the meeting is concluded.

**Note: Finally, it is decided that the above minutes be sent to CDC for final discussion and approval.**

### **Action Taken Report**

The minutes of IQAC are discussed and approved in CDC. The meeting data of CDC is as follows and it is executed in the college during the academic year.



Sr. No.	Subject	Resolution	Implementation
1	Reading of the minutes of the previous meeting and approval by the Hon'ble Chairman.	Minutes of the College Development Committee meeting held on 13/01/2021 are read out before the meeting.	The minutes are approved by the Hon'ble President.
2	Discussion and decision on the application made by Mr. R J Deshmukh for taking voluntary retirement.	All have agreed to approve the voluntary retirement of Mr. R J Deshmukh on his request for voluntary retirement.	Mr. R J Deshmukh is relieved from the service of the college with effect from July 1, 2021, as per his voluntary retirement request application.
3	A proposal of Certificate, Value added, Add on courses	The received courses are discussed in detailed and approved.	It must be implemented during the academic year 21-22 as lockdown is going on.

The meeting is ended with the permission of the Chairperson and vote of thanks by Principal Dr. S. P. Gaikwad.

Director (IQAC)  
Dayanand College of Arts,  
Latur. (M.S.)

Principal  
**Principal**  
Dayanand Arts College  
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