



Dayanand Education Society's

Dayanand College of Arts, Latur, Maharashtra India



Internal Quality Assurance Cell 2018-2019

IQAC

Minutes of Meeting

(Meeting Date:-07.07.2018)

By

Principal

Dayanand College of Arts, Latur,
Maharashtra, India.

Web: www.daclatur.org

Phone no: 02382 222999, 08668335125

Fax No.02382 221152 Pin: 413512

Institution Track Id: MHCOGN11085



IQAC Meeting

Place: Principal's Meeting Hall.

Date: 07.07.2018

Time: 05.00 pm

Meeting:

A meeting of IQAC is held on 07.07.2018 at 5.00 pm in the office of the Principal. Hon. President of Dayanand Education Society, Latur, Shri. Laxmiraman Lahoti has presided over the meeting. The following members have attended the meeting.

Prin.Dr.J.M.Bisen	Chairman
Shri. Laxmiraman Lahoti	Management Representatives
Shri. ArvindraoSonwane	Management Representatives
Shri. LalitbhaiShaha	Management Representatives
Shri.RameshBiyani	Management Representatives
Shri. Suresh Jain	Management Representatives
Dr.S.N.Jawalgekar	Teacher Representatives
Dr.S.V.Salunke	Teacher Representatives
Dr.P.P.Agrawal	Teacher Representatives
Dr.S.P.Sangole	Teacher Representatives
Dr.P.M.Mannikar	Teacher Representatives
Prof. N.N.Doke	Teacher Representatives
Adv. Dr.MadhukarGiri	Alumni Representative
Shri.N.D.Bhalerao	Senior Administrators
Shri.R.J.Deshmukh	Senior Administrators
Dr. S.P.Gaikwad	IQAC Coordinator

Agenda of the meeting:

1. To read and finalize minutes of the previous meeting.
2. Plan of action for the year 2018-19.
3. Discussion about previous year's (2017-18) examination results and enrollment status of the current year (2018-19).
4. Other subjects with the permission of honorable chairperson.

Minutes of the meeting:

1. Minutes of the previous meeting are read and finalized.



2. Plan of action for the academic year is discussed in detailed. Accordingly, the following activities are decided to be implemented during the year.

- a. Health camp for Student
- b. Orientation program for non-teaching staff.
- c. Orientation program for teaching staff.
- d. Disaster management workshop.
- e. Career guidance camp.
- f. Mental counseling program for students.
- g. Educational / Industrial visit tours.
- h. Self-defense training camp for girls.

3. Examination results of the academic year 2017- 18 are discussed in the meeting.

4. Enrollment status for the academic year 2018-19 is discussed.

5. After serious discussion on Shri. Balkishan Adsul's (Jr. Steno) misbehave, the

IQAC has decided to take entry in his service book to freeze his three increments.

6. Discussed and sanctioned the actual income and expenditure of financial year 2017-18 and sanctioned the budget of financial year 2018-19.

7. IQAC coordinator Dr. S. P. Gaikwad has proposed vote of thanks and with the permission of the chair the meeting is concluded.

Note: Finally, it is decided that the above minutes be sent to LMC for final discussion and approval.

Action Taken Report

The minutes of IQAC are discussed and approved in LMC. The meeting data of LMC is as follows and it is executed in college during the academic year.

Sr.No	Topic	Resolution	Implementation
1	The minutes of the Previous Meeting are read and approved by the Chairman and circulated to the other	The minutes of the Local Management Meeting held on 06 th March, 2018 is read by Prin. Dr. Jogendrasingh Bisan.	The minutes of the Previous Meeting are approved by the Chairman.



	members.		
2	Regarding the official misconduct of Mr. B S Adsul Junior Stenographer	The misbehaviour of Mr. Adsul was informed to the honorable members, it is decided to cancel his three increments due to the misconduct and also the resolution to make the period of absence without pay was unanimously passed.	As per the decision, it is noted in the service book that the increment in salary has been stopped from July 2018 and since he is not working at present, the salary is not demanded from the government. Action has been taken as per the decision.
3.	Proposed plan of action for the academic year is put in the meeting.	The plan of action for the academic year is discussed in detailed and sanctioned.	It is decided to implement the plan successfully during the academic year.
4.	Other matter with the permission of the Chair		
	I. regarding sending annual report to NAAC office.	It was decided to send the report of the year 2017-18 within eight days	Action has been taken as per the decision.
	II. Regarding taking seminars	It is unanimously agreed to hold two seminars on two topics per year. Food expenses are borne by the institution. It was decided to approve up to Rs. 50 thousand for other expenses.	As per the decision, the seminar of three subjects such as Philosophy Marathi English was concluded.
	III. Regarding holding a meeting regarding nose	The third cycle of NAAC will be scheduled in 2019 so it was decided that everyone should start NAAC related work and Schedule meeting every two months	Action has been taken as per the decision.
	IV. In relation to biometrics of Fashion, Animation, and Administrative Services Department	It was unanimously decided to install Face Biometric Machine in Fashion Animation Services Department	Action has been taken as per the decision.



The meeting ended with the permission of the Chairperson and vote of thanks by Principal Dr. Jogendrasingh Bhisen.

Director (IQAC)
Dayanand College of Arts,
Latur. (M.S.)

Principal
Principal
Dayanand Arts College
LATUR-413531





Dayanand Education Society's

Dayanand College of Arts, Latur, Maharashtra India



Internal Quality Assurance Cell 2018-2019

IQAC

Minutes of Meeting

(Meeting Date:-07.12.2018)

By

Principal

Dayanand College of Arts, Latur,
Maharashtra, India.

Web: www.daclatur.org

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5. Dr. S. V. Salunke has proposed vote of thanks and with the Permission of the chair the meeting is concluded.

Note: Finally, it is decided that the above minutes be sent to LMC for final discussion and approval.

Action Taken Report

The minutes of IQAC are discussed and approved in LMC. The meeting data of LMC is as follows and it is executed in college during the academic year.

Sr.No	Topic	Resolution	Action Taken
1	The minutes of the Previous Meeting read and approved by the Chairman and circulated to the other members.	The minutes of the Local Management Meeting held on 11 th July, 2018 read by Prin. Dr. Jogendrasingh Bisan.	The minutes of the Previous Meeting approved by the Chairman.
2	Report of Cultural, Sports NCC and NSS Department.	All the members congratulated the sportsmen and artists who participated in the inter-university competition through the sports and cultural department Satisfaction was expressed with instructions to try harder next year	
3	Regarding construction of ITC Hall under UGC Scheme	Construction of ITC hall under UGC scheme was discussed in detail and approved	The implementation is going on as per the decision
	The meeting ended with the permission of the Chairperson and vote of thanks by Principal Dr. Jogendrasingh Bisen		

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Dayanand Education Society's

Dayanand College of Arts, Latur, Maharashtra India



Internal Quality Assurance Cell 2018-2019

IQAC

Minutes of Meeting

(Meeting Date: 18.02.2019)

By

Principal

Dayanand College of Arts, Latur,
Maharashtra, India.

Web: www.daclatur.org

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IQAC Meeting

Place: Principal's Meeting Hall.

Date: 18.02.2019

Time: 05.00 pm

Meeting:

A meeting of IQAC is held on 18.02.2019 at 3.00 pm in the hall no 07. Hon. Vice Principal Dr. S. P. Gaikwad has presided over the meeting. The following members have attended the meeting.

Prin.Dr.J.M.Bisen	Chairman
Shri. Laxmiraman Lahoti	Management Representatives
Shri. ArvindraoSonwane	Management Representatives
Shri. LalitbhaiShaha	Management Representatives
Shri.RameshBiyani	Management Representatives
Shri. Suresh Jain	Management Representatives
Dr.S.N.Jawalgekar	Teacher Representatives
Dr.S.V.Salunke	Teacher Representatives
Dr.P.P.Agrawal	Teacher Representatives
Dr.S.P.Sangole	Teacher Representatives
Dr.P.M.Mannikar	Teacher Representatives
Prof. N.N.Doke	Teacher Representatives
Adv. Dr.MadhukarGiri	Alumni Representative
Shri.N.D.Bhalerao	Senior Administrators
Shri.R.J.Deshmukh	Senior Administrators
Dr. S.P.Gaikwad	IQAC Coordinator

Agenda of the meeting:

1. To read and finalize minutes of the previous meeting.
2. Discussion and decision regarding forwarding the list of following Certificate/Value added/ Add on courses to be started in the academic year 2019-20 for CDC approval.
 1. State Services Pre Exam Pattern and Technique
 2. Motion Tracking
 3. Own brand Designing
 4. Rendering with Arnold
 5. Share Trading
 6. Accent Training
 7. Ari Work
 8. Bag Designing and Bag Making
 9. Designing and Sketch Ideas



10. Traditional Motif Designing
11. Environmental Pollution
12. Parichay Patra
13. Modi Lipi
14. Mudrit Shodhan (Proof Reading)
15. Chotakhyal Swarlipi Kala
16. Modern Philosophical Trends
17. Indian Constitutional system
18. Disaster Management
19. Ethics of Social Counseling

3. Any other subjects with the permission of honorable chairperson.

Minutes of the meeting:

1. Minutes of the previous meeting are read and finalized.
2. The list of Certificate/Value added/ Add on courses received from various departments is approved and forward to CDC for approval.
3. Discussion regarding the absence of Shri B S Adsul Junior Stenographer.
4. The actual income and expenditure of the year 2018-19 and the approval of the budget of the year 2019-20 is discussed.
3. Dr. S. V. Salunke has proposed vote of thanks and with the Permission of the chair the meeting concluded.

Note: Finally, it is decided that the above minutes be sent to LMC for final discussion and approval.

Action Taken Report

The minutes of IQAC are discussed and approved in LMC. The meeting data of LMC is as follows and it is executed in college during the academic year.

Sr.No	Topic	Resolution	Action Taken
1	The minutes of the Previous Meeting are read and approved by the Chairman and circulated to the other members.	The minutes of the Local Management Meeting held on 11 th July, 2018 is read by Prin. Dr. Jogendrasingh Bisan.	The minutes of the Previous Meeting are approved by the Chairman.
2	Regarding the approval of the actual income and expenditure of the year 2017-18 and the approval of the budget of the year	The actual income and expenditure of 2017-18 are discussed in detail and the expenditure in excess of the budget is approved and some amendments are suggested on the budget of 2019-20 and after the amendment it is decided to submit the budget to the regulatory body.	As decided, amendments are made in the budget and the budget is submitted to the Regulatory Board for approval.



	2019-20 after discussion and submission to the Regulatory Body.		
3	Discussion about the results of the Graduate and Post-Graduate classes of academic year 2018-2019 and present information about meritorious students.	Principal Jogendrasingh Bhisen read the results of the university examination of the academic year 2018-19. All the members expressed their satisfaction about the results and merits and also the Hon'ble Secretary has proposed a resolution congratulating the Principal and the Vice-Principal and all the professors which is passed by all CDC members.	
4	Report of Cultural, Sports NCC and NSS Department.	All the members congratulated the sportsmen and artists who have participated in the inter-university competition through the sports and cultural department Satisfaction is expressed with instructions to try harder next year	
4	Regarding construction of ITC Hall under UGC Scheme	Construction of ITC hall under UGC scheme is discussed in detail and approved	The implementation is going on as per the decision
5	Discussion regarding the absence of Shri B S Adsul Junior Stenographer	It was resolved that Mr. B S Adsul has been absent in the office for a long time without permission, the said post is a single post, due to his absence, the manpower to work in the office is decreasing, and it is resolved to inform the government and seek guidance from government.	A letter is sent to the government as per the resolution. Joint Director Higher Education has suggested to take appropriate action and send the report to the government, but in the meantime, Mr. Adsul joined the work with his permission, so further action has been stopped, now his salary is being drawn regularly



The meeting ended with the permission of the Chairperson and vote of thanks by Principal Dr. Jogendrasingh Bisen.

Director (IQAC)
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